

Hillside High School's  
2019 Commencement Ceremony on  
Friday, June 28<sup>th</sup> @ 1:00 p.m.  
at the Polar Palace

As we approach this year's Commencement Ceremony, there are a number of "house – keeping" details that need to be shared with graduates and parents/guardians. If you have any questions, please do not hesitate to contact me @ the school by phone (780-524-3277) or by e-mail ([linda.serediak@ngps.ca](mailto:linda.serediak@ngps.ca))

- ✓ **I AM STILL WAITING ON A NUMBER OF BABY PICTURES. CHECK TO ENSURE YOURS ARE IN.**
- ✓ **LAST WILL & TESTAMENTS CAN BE HANDED IN ANYTIME NOW. IF YOU ARE UNSURE OF WHAT TO DO, I WILL BE HAVING A LWT WRITING SESSION IN MY ROOM NEXT TUES. (JUNE 4) @ NOON.**

1. The date is set for Friday, June 28<sup>th</sup> @ the Polar Palace at 1:00 p.m.
2. Grads are able to access 12 reserved seats/tickets on the Arena floor as of June 1<sup>st</sup>. Parent(s) seats are included in these seats, but not the graduate. Additional seats are available in the bleachers on a first come – first served basis that day.
3. We do ask that Graduates take ONLY the number of seats required. We always have requests for additional seats, which is controlled through the office.
4. Tickets may be picked up from Mrs. Grotkowski. At this time, you may indicate if you hope to secure extra seats and how many. Extra seating CANNOT be released (if possible) until June 17<sup>th</sup>.
5. Grads who paid the sitting-fee with Mary-Colleen in February are entitled to a photograph with parent(s)/guardian(s) **ONLY** on the day of grad (prior to the ceremony). There is a sign-up sheet for this in the office. In addition to this, your \$50 sitting fee entitles you to a Composite Stage photo and a handshake diploma photo.
6. Grad gown sizing will be June 10-14 (mornings only) with Mrs. Boman. All those participating in the ceremony are required to get their gown sized during this time.

7. Sign-up sheets in the office for music selections (processional and Cap-Toss song).

8. Set-up at the arena will begin Thursday morning. It will require hauling of staging, stage chairs, podium, screens, sound equipment, etc.

9. **REHERSAL IS THURSDAY EVENING @ 6:30 P.M. GRADS (or a representative) ARE REQUIRED TO BE IN ATTENDANCE. We encourage at least one parent to be there as well. This is when we discuss details, and ALL SEAT SELECTIONS ARE MADE BY RANDOM DRAW.**

10. ATTIRE:

a. Gentlemen: You must have a shirt and tie on as well as long pants (no blue jeans, please). Your footwear is to be formal or semi-formal and clean.

b. Ladies: You may wear shorts, skirts, capris under your grad gown. Your footwear should be formal or semi-formal and allow you to manoeuver the aisle and the stairs.

11. All graduates are to be at the arena no later than 11:50 a.m. Mary Colleen will be taking the stage composite photo at 12:20 and we are not able to wait for those who are late. Also, the ceremony **MUST** start at 1:00 p.m. (as per Northern Gateway guidelines). I will be organizing the grads in the lobby at the arena at approximately 12:30 p.m.

12. Clean-up must happen after the ceremony on Friday. We do not expect Grads and their families to stay, however any help will be appreciated.

13. If you have a guest attending who requires any type of seating preferences, please e-mail me and I will do my best to accommodate everyone.

Hopefully this will answer a number of questions you may have. However, if I have missed something and/or you have other questions, please do not hesitate to contact me at the school.

Thank-you.

Mrs. Serediak